The owner, agent or master of any vessel required to comply with the Merchant Shipping (Vessel Traffic Monitoring and Reporting Requirements) Regulations 2004 must complete this report.

The completed report must be forwarded to Scrabster Harbour by one of the following methods:

e-mail [ops@scrabster.co.uk](mailto:marine.ops@orkney.gov.uk)

Fax +44 (0) 1847 892353

Via Agent

This report must be received prior to arrival of the vessel otherwise port entry may be denied.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1 | Ship name |  | | | |
| 2 | Call sign |  | | | |
| 3 | IMO number |  | | | |
| 4 | Last Port of Call & ATD |  | | | |
| 5 | Next Port of Call |  | | | |
| 6 | ETA (local time) Scrabster |  | | | |
| 7 | ETD Scrabster |  | | | |
| 8 | Persons on Board | Passengers |  | Crew |  |
| 9 | Pilot Required? | Yes |  | No |  |
| 10 | If a pilot is required, is your pilot ladder fitted to `IMO Standard' | | YES  NO  N/A | | |
| Comment |  | |

*Additional information for port requirements*

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 11 | Max Arrival / Sailing drafts | | A |  | | S | |  |
| 12 | Cargo to be loaded / discharged | | |  | | | | |
| 13 | GRT | | |  | | | | |
| 14 | Length | | |  | | | | |
| 15 | Deficiencies | | | NO | YES | | | |
| Details: | | | | | | | | |
| 16 | If no pilot required, confirmation that vessel has passage plan to berth and that Master is familiar with Scrabster harbour and procedures | | | NO | YES | |  | |
| 17 | Dangerous Goods | | | NO | YES | |  | |
| Details: | | | | | | | | |
| 18 | Agent |  | | | | | | |
| 19 | Date |  | | | | | | |